

U. P. STATE SUGAR CORPORATION LIMITED
VipinKhandGomti Nagar, Lucknow

Phone: 0522-2307895

Email: upstatesugarcorporation@gmail.com

Website: www.upsugcorp.com

COMPETITIVE e-BIDDING FOR RATE CONTRACT

NAME OF WORK - Tentage and other Implied works in connection to various programs to be organized from time to time by Uttar Pradesh Sugar Corporation Ltd at its various units located in Uttar Pradesh

Tender Ref. No - : PUR/SSC/2019/219 Dated 16.05.2019

LAST DATE AND TIME FOR SUBMISSION OF E-Bids : 10.06.2019 UPTO 6.55PM

DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids : 11.06.2019 AT 3.00 PM

PLACE OF OPENING OF e-Bids : U.P. State Sugar Corporation
Limited VipinKhand, Gomtinagar
: Lucknow-226010

ADDRESS FOR COMMUNICATION : Managing Director
U.P. State Sugar Corporation Ltd.
VipinKhandGomti Nagar,
Lucknow-226010

e-Bid E.M.D : Rs. 2,00,000/- (Rs. TwoLacsOnly)

This Document Contains –32Pages

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : Rs 5000/-+GST@18%= Rs. 5900/-

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Ref No- PUR/SSC/2019/219

Date: 16-05-2019

TENDER NOTICE

Online E-tender are invited from Reputed Agencies/Contractors of Govt. Department/PWD/Co-operative Sugar Federation /Sugar Corporation/Sugar Mills for following works in U.P.State Sugar Corporation Limited and its various units located in Uttar Pradesh. The E-Tender documents with detailed specification/ Items, terms and conditions, etc. can be downloaded from website www.etender.up.nic.in as per details mentioned below:-

| Name of Items | Technical Bid opening at | Financial Bid opening at | Tender cost +GST extra | EMD (RS.) | Starting Date of uploading of e-Tender | Time of completion |
|--|--------------------------|--------------------------|----------------------------------|---------------------------------------|--|---------------------------|
| Tentage and other Implied works in connection to various programs to be organised from time to time by Uttar Pradesh Sugar Corporation Ltd at its various units located in Uttar Pradesh | 11.06.2019 at 3.00 PM | 14.06.2019 at 3.00 PM | Rs 5000/- +GST @18% = Rs. 5900/- | 2,00,000/- - Rs. Two Lacs Only. | 20.05.2019 at 6.55 PM | 07 days from issue of LOI |

The details of submission of E-bids along with eligibility, date and time, opening of technical/ Financial bids, E.M.D., experience and other terms and conditions will be available on E-tender portal <http://etender.up.nic.in> and Sugar corporation's Website www.upsugcorp.com from 20.05.2019 at 6.55 PM to 10.06.2019 at 6.45 PM from where tender documents may be downloaded by any bidder and last date of submission of e-bid is dated 10.06.2019 at 6.55 PM. The tender fee is mentioned above which is non refundable and required E.M.D. by way of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd, payable at Lucknow will have to be deposited in U.P. State Sugar Corporation Limited, Lucknow, before opening of Technical/Qualification bid and upload the scanned copy of the e-Bid EMD & tender fee along with the Technical/ Qualification e-Bid. E-Tender without earnest money shall be liable to be rejected. The detailed terms and conditions are given in E-Tender document.

The Managing Director, U.P. State Sugar Corporation Ltd, Lucknow reserves the right to cancel any or all bids/annul E-bidding process without assigning any reason to and decision shall be final and binding.

(Bimal Kumar Dubey)
Managing Director

U. P. STATE SUGAR CORPORATION LIMITED
VipinKhandGomti Nagar, Lucknow

Phone: 0522-2307895

Email: upstatesugarcorporation@gmail.com

Website: www.upsugcorp.com

INVITATION FOR e-BIDS

Online e-bids are invited from reputed Agencies/ Bidders for Rate Contract of Tentage and other Implied works in connection to various programs to be organised from time to time by Uttar Pradesh Sugar Corporation Ltd at its various units located in Uttar Pradesh

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB Clause 15 Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Sugar Corporation's website www.upsugcorp.com from 20.05.2019 at 6.55 PM. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:-

| | | |
|-----|--|--|
| (a) | Date of publication of e-tender notice & availability of Tender Document | Tender Notice has been published over website http://etender.up.nic.in and Sugar Corporation's website www.upsugcorp.com . The tender Document will be available from 20.05.2019 at 6.55 PM at e-Procurement web site http://etender.up.nic.in and Sugar Corporation's website www.upsugcorp.com |
| (b) | Availability of document of tender on website | from 20.05.2019 at 6.55 PM at e-Procurement web site http://etender.up.nic.in and Sugar Corporation's website: www.upsugcorp.com |
| (c) | Clarification start date & time | 20-05-2019 from 06.55 PM |
| (d) | Clarification end date & time | 06.06.2019 up to 5.00 PM |
| (e) | e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in pdf/.xls format) | from 20.05.2019 from 6.55 PM |
| (f) | e-Bid submission end date & Time | 10.06.2019 up to 6.55 PM |

| | | |
|-----|---|---|
| (g) | Online technical e-Bid opening date & time | 11.06.2019 at 3.00 PM |
| (h) | Online financial e-Bid opening date & time(Only of technically qualified bidders) | 14.06.2019 at 3.00 PM |
| (i) | Venue of opening of technical & financial e-Bids | U.P. State Sugar Corporation Ltd., VipinKhand, Gomti Nagar, Lucknow -226010 |
| (j) | Cost of e-Bid document | Rs 5000/-+GST@18%= Rs. 5900/- (Rupees Five thousand nine hundred Only) (Non-refundable) |
| (k) | e-Bid E.M.D | Rs. 2,00,000/- (Rs. Two Lacs Only) |

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in either in Cash deposited in the office or through Demand Draft/ Banker Cheque of any nationalized or scheduled Bank in favour of U.P. State Sugar Corporation Limited payable at Lucknow. The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker's Cheque must be uploaded along with the e- Bids but the original Cash Deposit Receipt or Demand Draft or Banker's Cheque should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e- Bid. Cost of e-Bid Document is Non-Refundable.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Mill.
6. The e-Bids will be electronically opened in the presence of bidder's or their representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidder's/OEM representative will be required to be produced.
7. The Managing Director reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of Managing Director will be final and binding. In this connection no claim can be made.
8. In the event of date specified for e-Bids opening being declared a holiday then the due date for opening of e-Bids shall be the next working day at the appointed time and place.
9. All the required documents, including Price Schedule/BOQ/Financial bid should be uploaded by the e- Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.

10. The Parties/ Bidders who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in e-tenderingsystem of U.P. Govt. departments. All Parties/ Bidders who have not registered themselves with UPLC Ltd. Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee for participating in this e-tender and other e-tenders of U.P. Govt. departments. The bidders, who are not having digital signature, can also get their digital signature on deposit of processing fees. The Supplier may contact the officials on phone numbers (0522) Extn. 305 & 307 09721451211 for their Registration/ Digital Signature Certificate related queries. The registration fee may also be deposited through RTGS. The details of RTGS are as under:

M/s U.P. Electronics Corporation Ltd, Lucknow
Indian Bank
Ashok Marg, Lucknow
A/C No. 772819168
IFC code- IDIB000L002
CBS code- 00527

For E-Tendering Enquiry Please Contact FollowingPersons

- a. Sri Brajesh Mishra, U.P. State Sugar Corporation Ltd. -6389025517
- b. Sri Subhash Singh, U.P. State Sugar Corporation Ltd. -6389025506
- c. Sri S. K. Mehra, U.P. State Sugar Corporation Ltd. -6389025502

U. P. STATE SUGAR CORPORATION LIMITED
VipinKhandGomti Nagar, Lucknow
SECTION I : INSTRUCTIONS TO BIDDERS (ITB)

(A) THE e- BID DOCUMENT

1-Cost of e-Bid

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and The U.P. State Sugar Corporation Ltd. hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process. This tender document is available on the website <http://etender.up.nic.in> and www.upsugco.com to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee Rs 5,000/-+GST@ 18% (Rupees Five thousand nine hundred Only) =Rs 5900/- (Non-refundable) in cash or through Demand Draft or Banker's Cheque payable in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow. The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker's Cheque must be enclosed along with the e-Bid but the original Cash Deposit Receipt or Demand Draft or Banker's Cheque should be submitted to the e-Tender Committee at e-Bid opening place before the opening of the technical e-Bid.

2-Contents of e-Bid Document

- 2.1 The Tentage work, including lighting, sound and other related works for Various Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh. e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:-

| Invitation for e-Bid | |
|----------------------|--|
| Section I | : Instruction to bidders (ITB); |
| Section II | : Conditions of E-tender/ Contract (CC); |
| Section III | : Technical e-Bid; |
| Section IV | : Financial e-Bid; |

- 2.2 The bidder is expected to examine all instructions, forms, terms and conditions & specifications in the e-Bid document. Failure to furnish all information's required as per the e- Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder's risk and may result in rejection of the said e-Bid.

3-Clarification of e-Bid Document

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through the Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting a query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The prospective bidder will also send e-mail of points for clarification on e-mail address upstatesugarcorporation@gmail.com. The clarification will be replied back by the U.P. State Sugar Corporation Limited through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The U.P. State Sugar Corporation Limited may respond to clarifications raised by the prospective bidders on e-mail address upstatesugarcorporation@gmail.com.

4. Amendment of e-Bid Document

- 4.1 At any time prior to the deadline for submission of e-Bid, the U.P. State Sugar Corporation Ltd. may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site www.upsugcorp.com through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and www.upsugcorp.com from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the U.P. State Sugar Corporation Ltd. shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the U.P. State Sugar Corporation Ltd., at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's website www.upsugcorp.com.

(B) PREPARATION OF e-Bid

5 Languages of e-Bid

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the U.P. State Sugar Corporation Limited shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

6 Documents Constituting the e-Bid

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:-
- (a) **Technical e-Bid** - Technical e-Bid will comprise of:-
- (i) **Fee Details** include copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
- (ii) **Qualification Details** - includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and construction capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods /ancillary services to be supplied/provided by the bidder conform to the e-Bid document and Technical Specifications.
- (iii) **e-Bid Form** - includes copy of filled in e-Bid Form as per Section-IV(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the U.P. State Sugar Corporation Limited.
- (iv) **Technical Specification Details** - includes copy of filled in Technical Specifications and Qualification details as per Section-III(C) of e-tender document in PDF format.

- (b) **Financial e-Bid** – Financial e-Bid will comprise of :-
- (i) **e-Bid Form**– includes copy of filled in e-Bid Form as per Section-IV(A) of e-tender document in PDF format.
 - (ii) **Price Schedule** includes Price Schedule/ Details of Items in .xls/pdf format to be filled in after downloading from the e-Procurement website for this e-tender.

7-e-Bid Form

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/ Details of Items furnished in the e-Bid document, including the Items /works to be executed and the Item rates in the format given in the e-Bid document.

8 e-Bid Price

- 8.1 The bidder shall quote in the downloaded spread sheet fill for the Price/ Item rates in Price Schedule/Details of Items/Financial Bid for works of Tentage and Other related works in connection with Tentage and other Implied works in connection with Shilanyas/ Inauguration/Other Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh for the Financial Year 2019-20 which may be extended for next one year on mutual consent.
- 8.2 The price/quoted Item rates for the works shall be for proper requirements of items of the work & shall include all royalties, screening, tools and plants, railway freight, carriage of materials to site, wastage, stacking & removal charge of any damaged materials etc. & excluded all taxes, statutory levies etc. and also all taxes in force from time to time. Suitable deductions for Income Tax/other taxes and levies, as applicable shall be made from the bills.
- 8.3 The price/quoted Item rates for the work shall include the maintenance/repair of all the works during the Inauguration Program. During Inauguration Program if any defect is found, the bidder/ agency is bound for rectification/correction of the same.
- 8.4 The quoted Item-rates should be firm and no escalation on account of any fluctuation in the market rates or any force majeure condition shall be payable/acceptable. Prices/ Item-rates quoted by the bidder shall be fixed/firm during the bidder's performance of the Contract and not subject to variation on any account. The conditional e-Bid submitted shall be treated as non-responsive and rejected.

9 e-Bid Currencies

Prices/ Item-rates shall be quoted in Indian Rupees only.

10 Documents Establishing bidder's Qualification

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.
- 10.2 The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (C) of e-tender document.

11 Documents Establishing for Tentage and other Implied works in connection with Shilanyas / Inauguration/Other Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh. Conformity to e-Bid Documents.

- 11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all works / Items and services which the bidder proposes to execute/construct /supply under the contract. The documentary evidence should be in the PDF file format.

12 e-Bid Earnest Money Deposit (EMD)

- 12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of Rs. TwoLacs only (Rs.2,00,000/-) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bids. No Interest would be payable on e-Bid Earnest Money deposited with the Corporation.
- 12.2 The e-Bid E.M.D is required to protect the purchaser against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause 12.7.
- 12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only:-
A Demand Draft of any nationalized or scheduled Bank in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow.
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the corporation.
- 12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request as promptly as possible.
- 12.6 The successful bidder's e-Bid E.M.D. will be converted into performance security who are awarded the Rate Contract.
- 12.7 The e-Bid E.M.D may be forfeited:-
(a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e- Bid form or
(b) In case of a successful bidder, if the bidder fails:-
(i) To sign the Contract with the purchaser in accordance with ITB Clause 28 or
(ii) To furnish Security Deposit.

13 Period of Validity of e-Bid

- 13.1 e-Bid shall remain valid up to Ninety days. An e-Bid valid for a shorter period shall be rejected by the corporation as non-responsive.
- 13.2 In exceptional circumstances, the Corporation may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required, nor permitted to modify its e-Bid.

14 Format and Signing of e-Bid

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter of authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the corporation. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:-

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Corporation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The corporation shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which is interested in and then move it to "My Tenders" folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them

carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).

- 15.4 After clicking the " Pay Offline" option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/Details of Items) schedules/packets given in the tender details. The details of the Demand Draft / banker Cheque's or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section- III(A)" and Technical Specification and Qualification details as per "Section-III(C) and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/Item-rates) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 U.P. State Sugar Corporation Limited reserves the right to cancel any or all e-Bids without assigning any reason.

16-Deadline for Submission of e-Bid

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than time 6.55 PM and the date as mentioned on page 5-6 (as the server time displayed in the e-Procurement website).
- 16.2 The U.P. State Sugar Corporation Limited may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the corporation and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17 Late e-Bid

- 17.1 The server time indicated in the Bid Management window on the e-Procurement Website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

18 Withdrawal and Resubmission of e-Bid

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.
- 18.2 The bidder has to request the Corporation with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of corporation, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

(C) e-Bid OPENING AND EVALUATION OF e-Bid

19(A) Opening of Technical e-Bid by the Corporation

- 19.A-1 The Corporation will open all technical e-Bids, in the presence of bidder's representatives who choose to attend at 3.00 PM on dated 11.06.2019 at U.P. State Sugar Corporation Ltd. Lucknow. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the corporation, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A-2 The bidder's names and the presence or absence of requisite e-Bid EMD and such other details as the corporation, at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- 19.A-3 The Corporation will prepare minutes of the e-Bid opening.
- 19 A-4 Managing Director reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

19(B) Opening of Financial e-Bid

- 19.B.1 After evaluation of technical e-Bid, the corporation shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Corporation will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the corporation. The notification may be sent by letter, fax or by e-mail.
- 19.B.2 The financial e-Bids of technically qualified bidders shall be opened on dated 14.06.2019 at 3.00 PM in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Price/Item-rates quoted for the item of work will be announced at the meeting.
- 19.B.3 The corporation will prepare the minutes of the e-Bid opening.

20 Clarification of e-Bid

- 20.1 During evaluation of e-Bid, the corporation may, at its discretion, ask the bidder for a further clarification of his/her e-Bid. The Corporation may ask for additional documents from bidder in support of e-bid.

21 Evaluation of technical e-Bid and Evaluation Criteria

The corporation will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

- 21.1 The e-Bid submitted without required documentary proof shall be rejected.

1. The bidders has to submit the proof/cost of e-Bid document/processing either in Cash deposited in the office or through Demand Draft/Banker Cheque any nationalized or scheduled Bank in favour of U.P. State Sugar Corporation Limited payable at Lucknow. The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker's Cheque must be uploaded along with the e- Bids.
2. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow. The scanned copy of the e-Bid EMD must be uploaded along with the e-Bid.
3. Tenderer must have registration in the Sales Tax Department & has to submit GST no. issued by the department.
4. Tenderer must have registration in the Provident Fund Department & has to submit Registration No. issued by the department.
5. Tenderer must have registration in the Income Tax Department & has to submit copy of PAN and also the copy of ITR filed of last three years.
6. Average Annual Financial Turnover, as per audited Balance Sheet and Profit & Loss account, in the last three Financial Years ending March 2018 shall be atleast Rs.1.00 Crore (Rupees One Crore) duly certified by the Chartered Accountant and supported by relevant Balance Sheets.
7. The tenderer / party/ contractor should have appropriate experience of similar nature worksof Shilanyas/ Lokarpan/InaugurationProgram etc. and should have completed at least one such work costing not less than 60 Lacs or amount equal to the estimated cost of work during last three years or should have completed at least two works costing not less than amount equal to 100 Lacs during last three years in Govt./Semi govt. / private sector/ sugar corporation/ sugar federation. The scanned copy of the experience certificates must be uploaded along with the e-Bid.
8. It shall be the discretion of the U.P. State Sugar Corporation Limited to decide as to whether an e-Bid fulfills the evaluation criterion mentioned in this e-tender or not.
9. The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.
10. The bidders are instructed to sign all the pages of tender document and upload the scanned copy of the same with seal of the firm.

22 Financial Evaluation and Comparison of e-Bid

22.1 The Purchaser will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Purchaser.

22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.

- 22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.
- 22.4 The Purchaser's evaluation of Financial bid shall be based on basic Rate/Price quoted by Bidder. The price of incidental services, freight, insurance and other costs within India incidental to the delivery of the goods to their final destination shall be as mentioned in Para 8.2 of ITB.
- 22.5
- a) The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of "Bidders" representatives who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.
 - b) The name of Bidder, Bid Prices etc. shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as lowest responsive tenderer (L1).
 - c) However, depending on the anticipated demand of the items, location of the sugar mills, capacity of the responsive bidders, reasonableness of the prices quoted by the responsive bidders, etc. it may become necessary to award parallel Rate Contracts also. For this purpose, a reasonable price band is to be decided before opening of Technical and financial bids. Parallel Rate Contracts awarded to the responsive tenderers falling within that price band. Efforts should be made to conclude parallel Rate Contracts with suppliers located in different parts of the State. For the sake of transparency and to avoid any criticism, all such Rate Contracts are to be issued simultaneously.
 - d) Price Negotiation with the tenderers should be severely discouraged. However, in case the price quoted by the lowest responsive tenderer (L1) is not reasonable and acceptable, the price may be negotiated with L1 only and, if it reduces the price to the desired level, Rate Contract may be concluded with L1.
 - e) Then the price of L1 is to be counter offered to the higher quoting responsive tenderers under intimation to L1 asking them to submit their revised tenders (financial bid) in sealed covers to be opened in public at a specified place, date and time. L1 may be specifically informed that it may, if it so desires, reduce its price and submit its revised tender (financial bid) accordingly as above. The tenderers who accept the counter offer rate or rate lower than that are to be awarded parallel Rate Contracts. If L1 lowers its rate in its revised offer, same may also be accepted with effect from that date and its Rate Contract amended accordingly.
 - f) If the price of the lowest responsive tenderer (L1) is not reasonable. In that case, price negotiation may be conducted with L1 in the first instance. If L1 agrees to bring down the price to the desired level, Rate Contract may be concluded with it and that price counter offered to other responsive tenderers under intimation to L1 for further action in identical manner as indicated in the above paragraph. If, however, L1 does not agree to reduce its price in the first instance itself, then the price, which has been decided as reasonable may be counter offered to all the responsive tenderers (including L1) for further action on above lines.

22.6 **Fall Clause**

If the Rate Contract holder reduces its price or sells or even offers to sell the rate contracted goods following conditions of sale similar to those of the Rate Contract, at a price lower than the Rate Contract price, to any person or organization during the currency of the Rate Contract, the Rate Contract price will be automatically reduced with effect from that date for all the subsequent supplies under the Rate Contract and the Rate Contract amended accordingly.

Other parallel Rate Contract holders, if any, are also to be given opportunity to reduce their price as well, by notifying the reduced price to them and giving them 15 (fifteen) days time to

intimate their revised prices, if they so desire, in sealed cover to be opened in public on the specified date and time and further action taken as per standard practice.

22.7 Performance Security for Rate Contract

EMD of Rs. 2,00,000.00 deposited alongwith e-bid will be converted into performance security who are awarded the Rate Contract. Which shall be refunded after the period of Rate Contract is over and the performance has been satisfactory during the period of Rate Contract.

22.8 Renewal of Rate Contracts

The existing Rate Contracts can be extended with same terms, conditions etc. for a suitable period, with the consent of the Rate Contract holders. Rate Contracts of the firms/companies, who do not agree to such extension will be left out. The period of such extension should not be more than 3 (three) months. Also, while extending the existing Rate Contracts, it shall be ensured that the price trend is not lower.

22.9 Revocation / Cancellation of Rate Contracts

The Rate Contract(RC) can be revoked by the contractor as well as short-closed by the purchaser at any time during the currency of the rate contract through prescribed notice. Either party namely; the contractor/purchaser can legally revoke/cancel the rate contract at any time during the currency of the rate contract giving a notice of 45 (forty five) days. The revocation of the rate contract on the part of the contractor shall take effect 45 (forty five) days from the date of communication of revocation is received by the purchaser. The cancellation of the RC by the purchaser shall take effect 45 (forty five) days from the date of issue of letter notifying short-closure. The contractor shall not accept any supply orders after cancellation of the rate contract.

Contacting the sugar mill/Corporation

- 23.1 Subject to ITB Clause 20, no bidder shall contact the sugar mill/corporation on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the sugar mill/corporation, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the corporation in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

24 Award Criteria

- 24.1 The Purchaser will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2& 22, and is qualified to perform the contract satisfactorily.
- 24.2 Subject to ITB Clause 26, the Purchaser will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

25 Corporation's right to vary Quantities at the Time of Award

25.1 The Corporation reserves the right at the time of Contract award to increase or decrease the quantity of work originally specified in the Schedule of Requirements /Items without any change in price/Item-rates or other terms and conditions, depending upon the requirement of end-customer. The purchaser may also increase or decrease the quantity/ Items even after award of contract.

25.2 If any taxes/duties are increased/decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the sugar mill.

26 Corporation right to accept any e-Bid and to reject any or all e-Bids

26.1 The Corporation reserves the right to accept or reject any e-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

27. Notification of Award

27.1 Prior to the expiration of the period of e-Bid validity, the corporation will notify the successful bidder in writing by letter/e-mail/fax that his/her e-bid has been accepted.

28 Signing of Contract

28.1 At the same time as the corporation notifies the successful bidder that his e-bid has been accepted, the corporation will send the bidder the rate contract form provided in the e-bid document, incorporating all conditions of the agreement between the parties i.e. U.P. State Sugar Corporation Limited /sugar mill & successful bidder.

28.2 Within 07 days of receipt of the contract form, the successful bidder shall execute & sign the contract & return it to the U.P. State Sugar Corporation Limited / sugar mill.

SECTION II: CONDITIONS OF E-Tender/CONTRACT (CC)

1. ELIGIBILITY

E-tenders are invited from reputed contractors for Tentage and other Implied works in connection with Shilanyas / Inauguration / Other Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh. The tenderer / party/ contractor should have appropriate experience of similar nature works of Shilanyas / Lokarpan/Inauguration Program etc. and should have completed at least one such work costing not less than 60 Lacs or amount equal to the estimated cost of work during last three years or should have completed at least two works costing not less than amount equal to 100 Lacs during last three years in Govt./Semi govt / pvt.Sector/ sugar corporation/ sugar federation. The scanned copy of the experience certificates must be uploaded along with the e-Bid.

2. SHILANYAS /INAUGARATION/OTHER PROGRAM WORKS

- a) The works should be executed as per instruction given by the Corporation/sugar mill representative. The required material brought at site of work shall meet IS standards.
- b) No material shall be issued by the factory/Corporation and the same shall have to be arranged by the contractor. In case, any material is available in the factory stores, the corporation, at the discretion of the concerned authority, may allow issue of the same from the store at the book value plus 10% or the market rate whichever is higher.
- c) The tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender/bidder by a tenderer implies that he has read the notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
- d) The Item-rates quoted shall be for the completion of whole item/ work. The contractor/bidder shall quote for the entire works on a 'single responsibility' basis such that the total price cover all the contractors' obligation mentioned in or to be reasonably inferred from the tender document in respect of the Shilanyas/Lokarpan/Inauguration/ Other works including any modification/ repair. This includes all requirements under contract and the contractor's responsibilities for quality execution of the Item/works.
- e) Unless otherwise stated, the contract shall be for the whole work consisting of different items as described herein and the contractor shall be bound to complete the whole work including the additional items if any, as per requirement and instructions for proper completion of all Items/ works.
- f) The contractor shall make necessary arrangement for safe storage and custody of the material brought by him at the site of work. Materials stored at site, depending upon the individual characteristics, shall be protected from atmospheric effects due to rain, sun, wind and moisture to avoid deterioration.

- g) The tenderers are supposed to be well conversant with the standard category/ items and condition of the different Items/ works.
- h) The contractor shall take all precautions and measures to ensure safety of works and workman and shall be fully responsible for the same. Safety pertaining to works such as electric connections, scaffolds, ladders, working platforms, use of hoisting and machinery shall be governed by relevant safety codes/ standard practices.

Necessary insurance coverage for the staff posted at site or labour engaged for the work will be the responsibility of the party/contractor and UP State Sugar Corporation Ltd. or its unit will not be responsible for any compensation etc. for any miss-happening if occurred during execution of Shilanyas/Lokarpan /Inauguration/ Other Programs work.

- i) The Corporation reserves the right to amend, postpone, reduce or cancel any order under force majeure condition without any notice & without liability for damages/claims on this account.
- j) The Corporation may vary the Items as per assessment of requirement from time to time & may also change the schedule in emergency by giving advance notice of at least 03 days.

3. **EARNEST MONEY**

All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow. The scanned copy of the e-Bid EMD must be uploaded along with the e-Bid. No interest shall be payable on the earnest money.

4. **PAYMENT**

The payment would be done on the basis of item wise Rate Contract for service taken after the Completion of the event /Shilanyas/Lokarpan /Inauguration/ Other Program with due submission of Bills. No advance payment is to be made

5. **INSPECTION AND REJECTION**

The sub-standard work and work not conforming to the norms will be rejected by the Corporation/sugar mill. The contractor will arrange the removal of rejected work at their own cost and risk within 2 days from the factory premises.

6. **E-BIDS OPENING**

The online tender will be received on the due date & will be opened on due date & time. The bidders are requested to remain present or to send their authorized representatives holding power of attorney on behalf of contractor at the time of opening the Technical Bid.

7. **GENERAL TERMS & CONDITIONS FOR THE WORK**

- 1. The Tenderer should quote the rates for execution of whole Items/work. The contractor/ bidder shall quote for the entire works such that the total price/Item rates cover all the contractors obligation mentioned in or to be reasonably inferred from the tender document in respect of the smooth and successful conduct of Inauguration program. This includes all requirements under contract and the contractor's responsibilities for quality performance of the Inauguration Program/works.

2. There will be no negotiation. In case, it is required negotiation will be done with lowest, L-1 tenderer/ Bidder only.
3. The quoted rates should be firm and no escalation on account of any fluctuation in the market rates or any force majeure condition shall be payable/acceptable.
5. The contractor must upload the experience certificate and other relevant documents with e-bid.
6. All work will be done/carried out as per I.S. specifications and Payment will be made after completion of Inauguration Program.
7. Income Tax shall be deducted from all the payments made to the contractor as per prevailing rates of the government from time to time and certificate for the amount deducted against Income tax shall be issued by the UP State Sugar Corporation Ltd./ its units whenever required by the party/contractor.
8. The price/quoted Item rates for the works shall be for all completed items of the work & shall include all tools and plants, railway freight, carriage of materials to site, wastage, stacking & the removal charge of any rejected materials and Municipal taxes, octroi; duties, cess, statutory levies etc. and all taxes in force from time to time. Suitable deductions for Income Tax/other taxes and levies, as applicable shall be made from the bills.
9. Conditional and incomplete e-bids shall be rejected without assigning any reason whatsoever.
10. The Managing Director, UP State Sugar Corporation Ltd. reserves the right to reject any or all the tenders without assigning any reason thereof. The corporation may allot the whole job to a single contractor or may split up, divide and distribute the works in any manner among more than one tenderers/ Bidders.
11. If the contractor whose tender is accepted fails to sign the contract bond within the period he is required to do so, the acceptance of the tender will be withdrawn and earnest money deposited with the tender will be forfeited by the UP State Sugar Corporation Ltd.
12. The UP State Sugar Corporation Ltd. may supply water and electricity free of cost at one point. Extension from main point be done by the contractor at their own expenses.
13. It will be the sole responsibility of the contractor to safeguard existing property, structure, machine, equipment and staging of the existing sugar mill/ campus of Corporation during execution of Items/works. In case of any damage, contractor shall repair / replace the damaged portion of property, structure, equipment and its staging and no claim whatsoever shall be entertained for the expenditure incurred on such works.
14. In the Schedule of Requirement, no quantity is mentioned; only the anticipated drawal may be mentioned without any commitment.
15. The UP State Sugar Corporation reserves the right to conclude more than one Rate Contract for the same item.
16. The UP State Sugar Corporation as well as the contractor may withdraw the Rate Contract by serving suitable notice to each other.
17. The UP State Sugar Corporation has the option to renegotiate the price with the rate contract holders.
18. In case of emergency, the Purchase department may purchase the same item through adhoc contract with a new supplier.

19. Usually, the terms of delivery in Rate Contracts are FOR destination anywhere in Uttar Pradesh. This is so, because the Rate Contracts concluded by UP State Sugar Corporation are to take care of the users spread all over the state.
20. Supply orders, incorporating definite quantity of goods to be supplied along with all other required conditions following the Rate Contract terms, are to be issued for obtaining supplies through the rate contract.
21. The purchaser and the authorised users of the Rate Contract are entitled to place supply orders up to the last day of the validity of the Rate Contract and, though supplies against such supply orders will be effected beyond the validity period of the Rate Contract, all such supplies will be guided by the terms and conditions of the Rate Contract.
22. The rate contract will be guided by 'Fall Clause'.

All the terms & conditions are accepted

(Signature)

Designation of authorized person

Name & seal of the Contractor

UP STATE SUGAR CORPORATION LIMITED

VIPIN KHAND, GOMTI NAGAR, LUCKNOW-226010

SPECIAL CONDITIONS

1. The intending Contractor /Tenderer/ Bidder shall bear all costs associated with the preparation and submission of his tender and the UP State Sugar Corporation shall in no case be liable for these costs.
2. Contractor/Tenderer/Bidder shall carefully examine the tender documents and fully conversed themselves about all the conditions and matters, which may in any way, affect the work or the cost thereof. If the contractor/tenderer/Bidder finds discrepancies or omission in the specification /Details of Items or other documents or should he be in doubt as to their meaning, he may discuss with the General Manager, UP State Sugar Corporation Ltd./ Unit head during office hours on any working day before uploading his tender.
3. No alteration whatsoever be made in the text of the tender/Bid form, by the contractor/tenderer/Bidder. Any remark/deviation or explanation should be sent in a covering letter. The contract form of agreement is bound up with other documents so that the contractor/tenderer may know what their liabilities and duties are and the entire tender form should be submitted, while submitting the tender.
4. The Managing Director, UP State Sugar Corporation Limited does not bind himself to accept the lowest rate or any tender. The Managing Director reserves to himself, the right of accepting of whole or part of the tender and tenderer/contractor/bidder shall be bound to perform the same at the accepted rates.
5. The tenderer/contractor/Bidder shall comply with the provision of the Apprentice Act 1961, minimum wages Act 1948 workmen compensation Act 1923, contract labour(regulation and abolition Act 1970), payment of wages Act 1936, employer liability Act 1938, Maternity benefits Act 1961 and the Industrial dispute Act 1947 as applicable or all relevant Acts prevailing during the Agreement period and the rules and regulations, all amendments issued there under from time to time. Failure to do so shall amount breach of the contract and the General Manager, UP State Sugar Corporation Ltd./ unit head may at his discretion to terminate the contract. The tenderer/contractor/bidder shall also be liable for any pecuniary loss, liability arising on account of violation by him of the provision of the Act.
6. On acceptance of the tender, the tenderer/contractor shall either himself remains available at the site of work or arrange the availability of an accredited representative (legally authorized in writing) at the site of work to receive the instructions from the unit head or his representative and to ensure prompt compliance thereof.
7. Specific reference in the specification to any material by trade name or catalogue number shall be construed as establishing a standard of quality and the performance. Tenderer/contractor may procure any other product if the specified brand names are not available, subject to approval of the Corporation/unit head.
8. The Bidder should not have been blacklisted by any State or Central Government, carrying out similar type of works in India. An undertaking signed by the authorized signatory must be submitted by the bidder which must also be duly attested by a Notary.

SECTION III: TECHNICAL E-BID

- III(A) e Bid FORM**
- III(B) SCHEDULE OF REQUIREMENTS**
- III(C) TECHNICAL SPECIFICATIONS/
QUALIFICATION DETAILS**
- III(D) AGREEMENT**

SECTION III(A): e- bid FORM

Ref no.-----

Date -----

To,

The Managing Director,
U.P. State Sugar Corporation Ltd.
VipinKhand, Gomti Nagar,
Lucknow

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer for the works of “Tentage and other Implied works in connection with Various Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh”.in conformity with the said e-Bid (Section I, II & III) of the e-Bid Document and will execute the said works and undertake to maintain good quality during the above Program. In addition to this, the particulars of the required e-Bid EMD for Rs. 2,00,000/- (Rupees TwoLacs Only) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow, is being given with this e-Bid form.

We further undertake, if our e-Bid is accepted, to execute the Items/ works related to above mentioned work, in accordance within the validity period/time of completion. We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All terms and conditions of the e-tender document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of20.....

Signature

(in the capacityof)

Duly authorized to sign e-Bid for and on behalf of

SECTION III(B): SCHEDULE OF REQUIREMENTS

| Brief Description | Place of work | Details of work | EMD |
|--|---|--|---|
| As per the details given in the SECTION III (C) Technical Specifications/ Qualification Details and Details of Items | U.P. State Sugar Corporation Ltd. / its Units of U.P. | Tentage and other Implied works in connection with Various Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh Time of completion - 07 days from the date of issue of LOI | (Rs.2,00,000/-) (Rs. TwoLacs Only) |

SECTION III (C) TECHNICAL SPECIFICATIONS /QUALIFICATION DETAILS

1. (a) Name and complete mailing address of the business/sales office of the bidder.

- (b) Name of Authorized Official: (c)

Phone & mobile No:

(d) E-mail:

(e) Principal place of business

(f) Website of Bidder's Firm

2. Parties/Bidders will have to upload the scanned copies with the Tender and furnish Under Noted Information during The Technical discussions with documentary Proof:-

| | | |
|----|--|--|
| 1. | The tenderer/ Bidder should have appropriate experience of similar nature work of Shilanyas / Lokarpan/Inauguration Program etc. and should have completed at least one such work costing not less than 60 Lacs or amount equal to the estimated cost of work during the last three years or should have completed at least two works costing not less than amount equal to 100 Lacs during last three years in Govt./Semi govt. /Privatesector/ sugar corporation/ sugar federation. The scanned copy of the experience certificates must be uploaded along with the e-Bid. | |
| 2- | The bidder/Tenderer has to submit the proof/cost of e-Bid document/ processing either in Cash deposited in the office or through Demand Draft/Banker Cheque any nationalized or scheduled Bank in favour of U.P. State Sugar Corporation Limited, payable at Lucknow. The scanned copy of the same must be uploaded/ submit along with the e-Bid. | |
| 3- | The bidder/Tenderer has to submit e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Limited, payable at Lucknow. The scanned copy of the e-Bid EMD must be uploaded/ submitted along with the e-Bid. | |
| 4 | Tenderer/Bidder must have registration in the Sales Tax Department & has to upload/submit scanned copy of GST no. issued by the department. | |
| 5- | Tenderer/ Bidder must have registration in the provident Fund Department & hastoupload/submit RegistrationNo. issued by the provident Fund Department. | |
| 6- | Tenderer/Bidder must have registration in the Income Tax Department & has to upload/submit scanned copy of PAN and ITR filled of last three years. | |
| 7- | Average Annual Financial Turnover, as per audited Balance Sheet and Profit & Loss account, in the last three Financial Years ending March 2018 shall be atleast Rs.1.00 Crore (Rupees One Crore) duly certified by the Chartered Accountant and supported by relevant Balance Sheets. | |
| 8- | The Bidder should not have been blacklisted by any State or Central Government, carrying out similar type of works in India. An undertaking signed by the authorized signatory must be submitted by the bidder which must also be duly attested by a Notary. | |

Note: Financial bid will only be opened when technical bid of the bidder is approved by the TechnicalCommittee.

Signature and seal of the E-Bidder
With name of the authorized person

SECTION III (D) AGREEMENT

RATE CONTRACT WILL BE ISSUED BY UP STATE SUGAR CORPORATION LTD. AND IT WILL INCLUDE DRAFT AGREEMENT

AGREEMENT CONTAINING TERMS & CONDITIONS WILL BE EXECUTED BETWEEN GENERAL MANAGER OF SUGAR MILL AND CONTRACTOR AFTER ISSUE OF WORK ORDER BY SUGAR MILL

CHECK LIST FOR

Name of Work –Tentage and other Implied works in connection with Various Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh.

| SI N. | Clause | Instrument/ Documents required | Page No |
|-------|----------------------------------|--|---------|
| 1 | Clause 4(Invitation for e-Bids) | Cost of e-Bid Document in Physical Form | |
| 2 | -do- | Scanned Copy of Cost of e-Bid Document | |
| 3 | Clause 5 (Invitation for e-Bids) | e-Bid EMD in Physical Form | |
| 4 | -do- | Scanned Copy of e-Bid EMD | |
| 5 | ITB Clause | Scanned copy of PAN and ITR of last 3 years | |
| 6 | ITB Clause | Scanned copy of GST NO | |
| 7 | ITB Clause | Scanned copy of PF NO. | |
| 8 | ITB Clause | Copies of Experience Certificates | |
| 9 | Section III (A) | e-Bid form. | |
| 10 | Section IV (A) | e-Bid form. | |
| 11 | Clause 8 of Special condition | The Bidder should not have been blacklisted by any State or Central Government, carrying out similar type of works in India. An undertaking signed by the authorized signatory must be submitted by the bidder which must also be duly attested by a Notary. | |
| 12 | Annual Turnover | Average Annual Financial Turnover, as per audited Balance Sheet and Profit & Loss account, in the last three Financial Years ending March 2018 shall be atleast Rs.1.00 Crore (Rupees OneCrore) duly certified by the Chartered Accountant and supported by relevant Balance Sheets. | |

SECTION IV:FINANCIAL e-Bid

IV (A)e –Bid FORM

IV (B)PRICE SCHEDULE/BOQ

SECTION IV(A): e- bid FORM

Ref no.-----

Date -----

To,

The Managing Director,
U.P. State Sugar Corporation Ltd.
VipinKhand, Gomti Nagar,
Lucknow- 226010

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer for the works of “Tentage and other Implied works in connection with Various Programs to be held from time to time in Uttar Pradesh Sugar Corporation Limited and its various units located in Uttar Pradesh” in conformity with the said e-Bid (Section I, II & III) of the e-Bid Document and will construct the said works and undertake to maintain/ repair during the defect liability period. In addition to this, the particulars of the required e-Bid EMD for Rs. 2,00,000/- (Rupees TwoLacs Only) in the form of Demand Draft of any nationalized or scheduled Bank valid for a period of ninety days from the date of opening of tender, in favour of U.P. State Sugar Corporation Ltd. payable at Lucknow, is being given with this e-Bid form.

We further undertake, if our e-Bid is accepted, to construct all Items/ works related to above mentioned work, in accordance within the validity period/time of completion. We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of20.....

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Signature

(in the capacityof)

Duly authorized to sign e-Bid for and on behalf of

